

July 19th, 2010
Regular Meeting
Petersburgh Town Board

The regular meeting of the Petersburgh Town Board was held on July 19th, 2010 at 7:00PM at the Petersburgh Town Hall, 65 Main Street, Petersburgh, New York.

Present: Supervisor Peter Schaaphok
Councilman William Seel
Councilman Richard Snyder
Councilwoman Amy Manchester
Highway Superintendent Raymond Harrison
Town Clerk Callie Crisp
DCO Lynne Torello-Burns
Town Attorney Kevin Engel
Councilman Raymond Broadwell

Guests: Emily Harrison, Jeanne Ferland, Joy Griswold, Teresa DeWaal

Following the Pledge of Allegiance the Supervisor called the meeting to order at 7:00 PM.

Resolution #56
Audit of Bills

On motion of Councilman Snyder the following resolution was adopted. Be it resolved that the bills be paid as listed on abstract #7/10 in the following amounts:

General Fund # 121-145	\$15,615.31
Light District # SL1- SL2	\$ 634.00
Highway Fund # 109-124	\$ 3,352.09
Water District # 38-47	\$ 620.40
Library Fund # L31-L37	\$ 4,145.60

Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Aye

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

Resolution # 57
Approval of Minutes

The Supervisor pointed out a language issue in the minutes, and suggested a rewording. The legality of the resolution passed after the last meeting had ended was brought into question, and it was decided to consult the Town Attorney. On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the minutes from the Public Hearing/Regular Meeting on June 21st, 2010 be approved as corrected. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Aye

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

REPORTS

- Highway Superintendent Raymond Harrison: Spoke about the severe thunderstorms over the weekend, which caused damage to many places in Petersburg. The Highway crew has been working on Armsby Road and other areas, cleaning up the fallen trees and debris. Supervisor Peter Schaaphok questioned the Highway Superintendent's attendance of seminars, which may be necessary to be eligible for FIMA grants. This year, Mr. Harrison has not yet attended a seminar, and agreed to look into these requirements.
- Dog Control Officer Lynne Torello-Burns: Reported a great turnout for the cat neuter clinic and rabies clinic held over the weekend. 15 cats were seen, and between 60-80 shots were administered to the dogs. Ms. Torello-Burns presented a check to the Board on behalf of the veterinarian, Dr. Nadja Raver. Due to the successful turnout, Dr. Raver made a \$100.00 donation to the Petersburg Rescue Squad.
- Jeanne Ferland: Was present to announce the retirement of president Susan Nelsen. Ms. Ferland was appointed as the new president on June 27th. As of July 5th, Joan Buzerak has been appointed as vice president. Ms. Ferland reported that the furnace had been cleaned in the PVMCC building, and a pipe that had been causing flooding was reconnected. Supervisor Schaaphok suggested a possible meeting in the future with the PVMCC Board. Lastly, Ms. Ferland reported a full schedule lined up at PVMCC.
- Supervisor Peter Schaaphok: presented the Supervisor's monthly report to the Board. It showed receipts \$68,321.79, disbursements \$87,577.64, leaving a balance on hand as of July 19th, 2010 of \$517,905.12. This report is on file in the Town Clerk's office. The financial report was brought into question concerning the Worker's Compensation fund. This fund was overdrawn, and will be investigated.

NEW BUSINESS

- **Town Purchasing Policy:** The Supervisor introduced an issue to the Board for review. Currently, the Town's purchasing policy states that all bills must be Board-approved prior to approval. Recently, this has caused an issue with bills for small amounts. The Supervisor proposed a solution such as a petty cash fund, or the allowance of bills to be paid without approval if they are under \$200.00. Town Attorney Kevin Engel said that the Town Board could authorize a policy to pay small amounts without approval, or set up a petty cash fund; however he suggested a policy including receipts for verification of expenditures.
- **Healthy NY:** CHPHP Insurance Representative Teresa DeWaal gave a presentation about enrollment in Healthy NY Insurance. This plan would exclude those who are eligible for the Town's commercial plan, and be available to Town employees who work a minimum of 20 hours a week. Healthy NY provides basic coverage for part-time employees through a payroll deduction, at no charge to the Town.

Resolution # 57

Approval of Healthy NY Insurance

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the Town of Petersburg will hereby offer Healthy NY Insurance to eligible employees and their domestic partners, children, and/or dependants. It is further resolved that the Town Board provides authorization to the bookkeeper to payroll deduct the monthly premiums. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Aye

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

- **Water District:** Supervisor Schaaphok reported that Water District Superintendent Todd Stradinger was still ill, and proposed a resolution to delay Sec. 1.d. of Local Law No. 2 of 2010, the non-working meter fee, from Aug 1st to Sept. 1st. Several residents voiced their concern over their July bills, which to date had not yet arrived. A general discussion took place, and the issue was tabled.

Resolution # 58
Move into Executive Session

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the Board moves into Executive Session at 8:26 PM to discuss legal issues. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Aye

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

Resolution # 59
Return from Executive Session

On motion of Councilwoman Manchester, the following resolution was adopted. Be it resolved that the Board moves into Executive Session at 8:39 PM to discuss legal issues. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Aye

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

With no further business, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,

Callie Crisp, Town Clerk