

January 18th, 2010

Regular Meeting

Petersburgh Town Board

The regular meeting of the Petersburgh Town Board was held on Monday, January 18th, 2010 at 7:00PM at the Petersburgh Town Hall, 65 Main Street, Petersburgh, New York.

Present: Supervisor Peter Schaaphok
Councilman Richard Snyder
Councilman William Seel
Councilwoman Amy Manchester
Highway Superintendent Raymond Harrison
Town Attorney Kevin Engel
Town Clerk Callie Crisp

Absent: Councilman Raymond Broadwell

Press: Alex Brooks

Guests: Emily Harrison, Terry Neaton, Dave Miller, Sharon Hodges

Following the Pledge of Allegiance the Supervisor called the meeting to order.

Resolution # 6
Audit of Bills

On motion of Councilwoman Manchester the following resolution was adopted. Be it resolved that with the exception to General Voucher # 10 for ECB Communications Systems (Phone Agreement), the bills be paid as listed on abstract #1/10 in the following amounts:

General Fund # 1-19	\$ 12,267.75
Light District # 1/1 – 1/2	\$ 260.00
Highway Fund # 1-18	\$ 9,716.09
Water District # 1- 5	\$ 8,612.45

Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was adopted as amended.

Resolution # 7
Approval of Minutes

Councilman Snyder moved that the reading of the minutes be dispensed with and approved, along with the correction to January 4th's Organizational Meeting of changing Resolution # 5 motions' second from Councilman Snyder to Councilman Seel. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared that the resolution was adopted as amended.

REPORTS

- Highway Superintendent: The Highway Department has still been working on plowing roads and drawing sand. A new tire was purchased for the Ford for \$550.00 from Big Boy's Toys.
- Board Member William Seel: Addressed the issue of unsafe travel conditions on Armsby Road.
- Planning Board: Dave Miller requested that the Planning Board be provided funds for an Attorney, as there are currently issues with both Star Ridge Way and O'Donovan's Shaving Mill that could be brought to court. It was decided that the matter would be discussed later in Executive Session.
- Library: Sharon Hodges informed the Board that the damage done to the Library by the tractor-trailer had been fixed.
- Supervisor: presented his monthly report on the finances of the Town to the Board. It showed receipts \$82,518.52, disbursements \$85,464.81, leaving a balance on hand as of January 18th, 2010 of \$208,418.47. This report is on file in the Town Clerk's office.

UNFINISHED BUSINESS

- 103 Mill Yard Road: Still no action, waiting for the County to foreclose
- Star Ridge Way: Will be discussed in Executive Session
- Right to Farm Life Law: **Proposed changes need be finalized.**

Resolution # 8 Use Agreement with PVMCC

Supervisor Schaaphok presented the latest version of the Use agreement with PVMC.

On Motion of Councilwoman Manchester, The following resolution was adopted. Be it resolved that the Use Agreement with PVMCC for the Memorial Hall be accepted as presented. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

- Highway Expenditures Exceeding \$1,000.00: There were 4 vouchers submitted for January's Highway fund exceeding this limit. A discussion took place regarding some possible solutions, including:
 1. Catching the expenditure before approval is given
 2. Requiring a motion for the Highway Superintendent to purchase sand, with a monthly price limit
 3. Make an exception to the \$1,000.00 limit for sand
 4. Further breaking down of the Highway budget for next year
 5. When an expensive part or service is required (ex. chains for grader), ask the provider for an estimate to be approved by the Board.
 6. In an emergency authorize the Supervisor and one other Town Board member to approve an expenditure.
- Survey of the proposed lot on the west side of the Memorial Hall: Some legal issues need to be worked out with the property owner before it can be completed. Requirements are:
 1. Description of the parcel to be transferred

- 2. Clearance from the bank to release the property from the mortgage
 - 3. Transfer paperwork to the Town
- Once this has been accomplished, there will be an amendment to the deed for a new location line, and the survey will be completed.

NEW BUISNESS

**Resolution # 9
Pioneer Bank Municipal Deposit Resolution**

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that both Paul Montgomery (Town Justice) and Callie Crisp (Town Clerk) be approved as new signors to the specified accounts at Pioneer Bank. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

- Fire Advisory Board appointments: Rensselaer County Legislature requires a response concerning the appointments of the Town's Fire Advisory Board. Councilman William Seel has previously filled the position, but will not be able to continue this year. Councilman Seel informed the Board that he is currently searching for a replacement, and will provide an update at the February Regular Town Board Meeting.
- A discussion took place concerning the position of Town Secretary. Councilman Seel suggested that a list be compiled to distinguish the duties of the Town Secretary from that of the Town Clerk, for future clarification purposes.

**Resolution # 10
Appointment of Town Secretary**

On motion of Councilwoman Manchester, the following resolution was adopted. Be it resolved that Callie Crisp be appointed as the Town Secretary. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	No

Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution adopted.

Resolution # 11
Audit of Justice Books

On motion of Councilwoman Manchester, the following resolution was adopted. Be it resolved that the 2009 Justice books for Judge Sears and Judge Krahforst have been audited and found to be satisfactory by the Board. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

- The Board had previously discussed the possibilities of a joint Town Board Meeting with the Town of Berlin. While a potential date was set for January 28th, not all Board members were available to attend. Supervisor Schaaphok stated that he would contact the Supervisor of Berlin about a reschedule date.

PUBLIC ADDRESS

Terry Neaton: Informed the Board that the Fire District tax levy as noted on the tax bills is incorrect. The bill read \$104,000.00, while the amount to be raised as noted in the 2010 town budget was \$100,000.00. Discussion took place on possible solutions, but it was decided that the County or State Comptroller would need to be contacted in order to correct the mistake.

Resolution # 12
Move into Executive Session

On Motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the Board moves to Executive Session to discuss the Planning Board's request of funds for an Attorney. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
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Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted, and the Board moved to Executive Session at 8:05 PM.

Resolution # 13
Return from Executive Session

On Motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the Board return from Executive Session. Councilwoman Manchester seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted, and the Board returned from Executive Session at 8:42 PM.

Resolution # 14
Authorization of Attorney for Planning Board/Building Inspector

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that authorization has been given to the Planning Board and the Building Inspector for use of the Town's Attorney, Kevin Engel, on an as-needed basis. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

With no further business on motion on Councilwoman Manchester, seconded by Councilman Seel, the meeting adjourned at 8:44 PM.

Callie Crisp, Town Clerk