

**January 4<sup>th</sup>, 2010  
Organizational Meeting  
Petersburgh Town Board**

On January 4<sup>th</sup>, 2011 at 7:00 PM the Petersburgh Town Board met at the Petersburgh Town Hall, 65 Main Street, Petersburgh, New York for the purpose of setting salaries for officials and employees, appointing of officials and employees and to set town policies.

Present: Supervisor Peter Schaaphok  
Councilman Richard Snyder  
Councilwoman Amy Manchester  
Town Clerk Callie Crisp  
Absent: Councilman Raymond Broadwell  
Councilman William Seel

Press: Alex Brooks

Following the Pledge of Allegiance the Supervisor called the meeting to order at 7:15 PM.

The first order of business discussed was a letter from the Association of Towns inviting the members of the Town Board to the upcoming 2011 meetings.

**Resolution #1  
Setting of Salaries for Officers, Officials, and Employees of the Town of  
Petersburgh, N.Y.**

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the salaries and/or wages of all Town Officers, Officials, and Employees be accepted as presented.

Councilwoman Manchester seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent
Councilman William Seel	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

**Resolution # 2  
Appointments of Officials and Employees of the Town of Petersburgh, N.Y.**

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the Appointments of all Town Officials and Employees be accepted as presented.

Councilwoman Manchester seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent
Councilman William Seel	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

### **Resolution # 3 Town Policies**

On motion of Councilwoman Manchester, the following resolution was adopted. Be it resolved that the Town Policies be accepted as presented.

Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent
Councilman William Seel	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

*\*Resolutions # 1-3 have been inserted as part of these minutes.*

### **NEW BUSINESS**

- Supervisor Schaaphok informed the Board that he has received a letter of resignation from Town Board member Raymond Broadwell. The Board resolved to thank him for his time. A discussion took place about finding a replacement, and the Board decided to spread the word and discuss the results at the next meeting.
- Dog Licensing Fees: At the December monthly meeting, the Board lowered the licensing fees in order to encourage residents to get licensed. However, a state requirement was overlooked that requires a \$5 differential between the prices of spayed/neutered licenses and un-spayed/un-neutered licenses. The Board passed a resolution changing the license fees to include this difference.

**Resolution # 4  
Dog Licensing Fees**

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the prices of dog licenses as set in the Town of Petersburg's Dog Control Law be changed to the following:

Altered (Spayed/Neutered):	\$3.50
Unaltered( Un-spayed/Un-neutered):	\$8.50

Councilwoman Manchester seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilwoman Amy Manchester	Aye
Councilman Raymond Broadwell	Absent
Councilman William Seel	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

- Site Plan Review Law fees: this matter was tabled, so that more research could be done prior to the setting of the fees.
- Water District Rates: stayed the same. An update was provided to the Town Clerk from Water District Superintendent Todd Stradinger. Two units still require outside registers, and four are in need of both inside and outside registers. Mr. Stradinger has been attempting to schedule appointments to make the installations. The Town also still has two pressure regulators on hand, which will be installed where the problems were reported.
- A bill was presented to the Board for approval of early payment, for the new gas tank installed for the Highway Department. Councilwoman Manchester and Councilman Snyder both signed the voucher's payment authorization, for Northeast Petroleum Technologies, Inc. in the amount of \$12,290.00.
- Councilwoman Manchester then made an inquiry of behalf of the Petersburg Rescue Squad. Ms. Manchester asked if the Rescue Squad could use the Town Hall on January 19<sup>th</sup> and 20<sup>th</sup> for review and exams, as PVMCC has other activities scheduled. The Supervisor and Councilman Snyder agreed to the request. A discussion then took place concerning the heating situation at PVMCC, for which no answers have yet been provided. The building may require an engineer to assess the problem.

With no further business, on motion of Councilwoman Manchester, seconded by Councilman Snyder, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,

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Callie Crisp, Town Clerk