

**September 20<sup>th</sup>, 2010**  
**Bid Opening/ Regular Meeting**  
**Petersburgh Town Board**

Prior to the regular meeting of the Petersburgh Town Board, bids were opened at 6:55 PM for the removal of the current gasoline tank, clean up, and replacement with a 1,000 gallon double walled tank. Notice of the bid opening was duly published in the Eastwick Press and posted in the Town Hall.

With two bids received, Supervisor Schaaphok closed the hearing at 7:00 PM.

The regular meeting of the Petersburgh Town Board was held on September 20<sup>th</sup>, 2010 at 7:00PM at the Petersburgh Town Hall, 65 Main Street, Petersburgh, New York.

Present: Supervisor Peter Schaaphok  
Councilman William Seel  
Councilman Richard Snyder  
Councilwoman Amy Manchester  
Highway Superintendent Raymond Harrison  
Town Clerk Callie Crisp  
DCO Lynne Torello-Burns  
Town Attorney Kevin Engel

Absent: Councilman Raymond Broadwell

Guests: Teresa DeWaal, Emily Harrison, Marian Wise, Duane Nealon, Sharon Hodges

Press: Alex Brooks, The Eastwick Press

Following the Pledge of Allegiance, Supervisor Schaaphok called the meeting to order at 7:04 PM.

**Resolution #68**  
**Audit of Bills**

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the bills be paid as listed on abstract # 9/10 in the following amounts:

General Fund # 190-215	\$18,940.97
Light District # SL1- SL2	\$ 634.00
Highway Fund # 143-170	\$ 17,433.99
Water District # 38-44	\$ 2,356.37
Library Fund # L60-L69	\$ 3,983.58

Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

**Resolution #69**  
**Approval of Minutes**

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the minutes from the Regular Meeting on August 16<sup>th</sup>, 2010 be approved with minor corrections. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

**REPORTS**

- Highway Superintendent Raymond Harrison: announced the purchase of new blacktopping equipment. The crew has been working to repair potholes with the new roller and trailer.
  - Mr. Harrison also spoke about the deteriorating state of the Town vehicles. The 1998 Ford needs a new battery and 'the rear wheels are about to fall off;' and the dump body has a severe rust problem among other issues. The spring hangers are rusted and no longer produced; the Oshkosh dealer in Albany is currently improvising replacements.
  - The Gradall has returned from being repaired. The company who performed the repairs did not include the mechanic's fee in the bill, which cut the labor bill in half. The crew has been working to replace culverts before the winter.
  - Mr. Harrison reported that next week; repairs were to begin on the Lewis Hollow Bridge and the Prossor Hollow Bridge. The work will be performed by County Bridge.
- Supervisor Peter Schaaphok: advised the Board that he has been in correspondence with Scott Gallerie, from the Rensselaer County Department of Highways, in order to address the winter sand/salt issue of dust on the roads. It has been determined that there is no reasonable solution to avoid the dust problem. The only possibility would be to consider computerized

controls for the disbursement of road sand and salt, but this equipment is very expensive. The Supervisor then reviewed the bids received on the fuel tank project:

Bid received from: Northeast Petroleum Technologies, Inc.

(1) 1,000 Gallon PetroHopper Series Tank:	\$15,788.00
(Option to include built-in drawing:	\$500.00)
(2) 1,000 Gallon Double-Walled Tank on Stands:	\$12,290.00
(Option to include built-in drawing:	\$500.00)

**Resolution # 70**  
**Award of Bid**

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the Town of Petersburg accept the bid of \$12,290.00 for the 1,000 gallon double-walled tank on stands from Northeast Petroleum Technologies, Inc., without the option of a built-in drawing. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

- DCO Lynne Torello-Burns: presented August's Dog Control Report to the Board. She also requested to speak to the Board in Executive Session later in the meeting, to discuss a recent dog-related issue.
- Supervisor Schaaphok: presented the Supervisor's monthly report to the Board. It showed receipts \$27,842.70, disbursements \$76,645.48, leaving a balance on hand as of September 20<sup>th</sup>, 2010 of \$428,341.45. This report is on file in the Town Clerk's office. Supervisor Schaaphok then stated the need for inter-fund transfers before the end of the year. Funds lacking include buildings, attorney, and workman's compensation.

**NEW BUSINESS**

- Town Hall Furnace: The steam boiler in the Town Hall has a crack in the furnace, rendering the machine inoperable. The damage was discovered during an inspection performed by Carlton Coon. Mr. Coon provided an estimate of \$8,275.00 for repairs to be completed. The Board requested additional quotes for the repair, and the matter was tabled.
- Budget Workshop: A Budget Workshop was scheduled for Monday, October 4<sup>th</sup>, 2010 at 7:00 PM. A Special Meeting will follow in order to discuss the

furnace replacement. The Budget will also be discussed at the next Regular Town Board Meeting, and further workshops will be schedule at that time if required.

- **Truck Replacement:** Highway Superintendent Raymond Harrison informed the Board that the 1991 Dump Truck was in need of a replacement. Superintendent Harrison reported that over \$3,000 has been spent on welding to fix the current body, and at this time it may no longer be able to be repaired. Supervisor Schaaphok stated that financing would be required in order to purchase the new vehicle. According to our bond attorney, options would include a 1-year anticipatory note or a statutory installment bond. Superintendent Harrison was given a quote suggesting a price of between \$150,000-\$200,000 for the new vehicle. This issue will be further researched and discussed at the next Town Board Meeting.
- **Planning Board Issues:** The Petersburg Planning Board met and held a meeting on Monday, August 30th, 2010, and discussed the beginning of a revision process of both the Subdivision Regulations and Site Plan Review Law. They have suggested a moratorium on any new subdivision or modification, except simple one-family subdivisions. The Planning Board has requested a budget of \$7,500 for 2011, in order to execute the changes. Attorney Kevin Engel stated that legal issues may be associated with a moratorium, and suggested a consultant on the law revisions. The Board considered entering Executive Session in order to discuss the legal ramifications of declaring a moratorium, but it was decided that not enough information on the Planning Board's request had been provided to make a decision. Both Alex Brooks and Marian Wise felt that this discussion should be held during the public portion of the meeting, however Mr. Engel explained that due to the possibility of legal claims, it was not a public issue. It was decided that more specific information would be requested from the Planning Board in regard this matter.
- **Grafton's Wind-Energy Ordinance:** Supervisor Peter Schaaphok related correspondence to the Board from the Town of Grafton, in regard to a recently passed Wind-Energy Ordinance. Supervisor Schaaphok asked that the Board consider such an ordinance in Petersburg.

### **PUBLIC ADDRESS**

- **Raymond Harrison:** Inquired about the work being done recently to the cell tower. It was reported that a new provider might be added.
- **Duane Nealon and Marian Wise:** Were present to address the Board in regard to issues with the Planning Board. They expressed concern that the Site Plan Review Law had been challenged in court. Mr. Nealon and Ms. Wise were further worried when no documents, other than Planning Board Meeting minutes, could be provided in response to their recent FOIL requests. Mr. Nealon and Ms. Wise suggested that the Town Board more actively supervise the Planning Board administration. Supervisor Schaaphok stated that the Planning Board was composed of volunteers, and cited the earlier topic of the Planning Board's efforts at correction. The matter will be further investigated. In addition, resident Teresa DeWaal stated that the Planning

Board had provided two sets of site plan reviews in her past FOIL requests, which could indicate the possibility of the documents being misplaced rather than lost.

**Resolution #71**  
**Move Into Executive Session**

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the Board move into Executive Session at 8:58 PM in order to discuss a Dog Control related issue. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

**Resolution #72**  
**Return From Executive Session**

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the Board return from Executive Session at 9:09 PM. Such motion was seconded by Councilman Seel, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman Raymond Broadwell	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

With no further business, on motion of Councilman Seel, seconded by Councilman Snyder, the meeting was adjourned at 9:10 PM.

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Callie Crisp, Town Clerk

