

August 15th, 2011
Regular Monthly Meeting
Petersburgh Town Board

The regular meeting of the Petersburgh Town Board was held on August 15th, 2011 at 7:00PM at the Petersburgh Town Hall, 65 Main Street, Petersburgh, New York.

Present: Supervisor Peter Schaaphok
Councilman William Seel
Councilman Richard Snyder
Councilwoman Amy Manchester
Councilman David Green
Highway Superintendent Raymond Harrison
Assessor Craig Surprise
Building Inspector Doug Hull
Town Clerk Callie Crisp

Guests: Emily Harrison, Sharon Hodges, Joseph Dunlop, Kenneth Larabee, Lynne Torello-Burns
Press: Alex Brooks, The Eastwick Press

Following the Pledge of Allegiance, Supervisor Schaaphok called the meeting to order at 7:00 PM.

Resolution # 41
Approval of Minutes

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the minutes from the Regular Town Board Meeting on July 20th, 2011 be approved as presented. Councilman Green seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman David Green	Aye

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

REPORTS

- Highway Superintendent: Raymond Harrison spoke on the Crew's recent projects, which included grading patching, and installing culverts. Mr. Harrison stated that Weaver Dam Road would be closed for 2 to 3 days this week so that a culvert could be installed at this location. Supervisor Schaaphok inquired about overhanging branches on Potter Hill Road, and

was informed that the power company was aware of this issue on several roads, and would be trimming the branches. The Highway crew would be dealing with this problem along other routes. Mr. Harrison reported lastly that there was no update on the Gradall situation.

- Board Member Snyder: reported that the fire hydrant located near Depot Road had not been fixed yet. Mr. Snyder also stated that the Town Park has once again been damaged, as the lawn was torn up by vehicle tracks. A suggestion was made to have trail cameras installed to deter vandalism.

OLD BUSINESS

- Campground Building Permits: Assessor Craig Surprise was present to address the Board in regard to building permits required for Aqua Vista Campground. Mr. Surprise reported that the structures in question are not simple additions, and in some cases are doubling the size of the campers/trailers. The Campground also has a Park Model, described as a "mini- mobile home," which also never received a permit. An aerial picture of the location was shown to the Board to indicate the numerous amounts of buildings without permits. However, such picture was from 2006 and lacked many structures that have been constructed since this time. Mr. Surprise also stated that the campers and trailers were no longer being removed from the riverbanks in winter months, causing the buildings to become classifiable as permanent structures. Mr. Surprise informed the Board that the definition of temporary or permanent structures was irrelevant, as any structure has an assessed value. In addition, these structures are not applicable to be grandfathered, as most of them were built within the past 4-5 years. The Assessor would like to see permits issued to each structure so that their assessment can be determined. If this is not done, a lien will be put on the property for back taxes. Building Inspector Doug Hull then addressed the Board, and estimated that 90% of structures located within the campground required a permit. Mr. Hull spoke with State officials to inquire about grouping the permits into one large project, but was told that individual permits are mandated. Mr. Hull stated that this problem was only one example of a Town-wide issue in that most residents think that they are in compliance with building codes, due to the lack of enforcement by previous building inspectors. Attorney Kevin Engel suggested that the Assessor and Building Department establish a policy of enforcement, which would include ORPS guidelines to uniform requirements for residents. A discussion took place in regard to compliance enforcement, and a decision was made to perform a mailing to all residents to clarify building permit requirements.
- Re-Val Budget: Assessor Craig Surprise informed the Board that the State laws have changed, and a four-year commitment is mandated for the process. In addition to other new requirements, the cost to conduct the re-val will be significantly increased. Mr. Surprise stated that he is hoping to complete the process for under \$25,000.00, in comparison to outside companies who may charge a figure around \$100,000.00. Mr. Surprise hopes to start the data collection in the spring of 2012.

- Supervisor's Report: Peter Schaaphok presented the Supervisor's monthly report to the Board. It showed receipts \$26,884.47, disbursements \$104,744.47, leaving a balance on hand as of August 20th, 2011 of \$445,856.45. This report is on file in the Town Clerk's office. Supervisor Schaaphok stated that the Water District budget was still lacking, and fund transfers would be required this year.
- PVMCC Liability Insurance: no new information has been received as of yet.
- Fire Alarm Systems: The Town Clerk reported speaking with Center For Security in regard to the alarm systems to be installed in the four municipal buildings. Although an action plan was established for the updating procedure, the company was hesitant to provide quotes to the Board, only assuring that the cost would remain under \$10,000.00. The process will begin with individual inspections and certifications of the panels, and determinations will be made for further repair. The cost of these inspections was unknown, and the Board would like to obtain more definite service costs before the agreement is made.
- Water Tower: the hole in the tank's panel has now been plugged.
- Broken Wheel Bridge Funding: Supervisor Schaaphok informed the Board although State grants are decreasing, this bridge project might not be affected. A letter will be sent to NYSDOT requesting that the project work begins as soon as possible.
- NYS Deferred Compensation Plan: requires a resolution from the Town Board:

Resolution #42

Adoption of NYS Deferred Compensation Plan

On motion of Councilman Seel, the following resolution was adopted:
 WHEREAS, the Town of Petersburg wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Jurisdictions (the "Plan") for the voluntary participation of all eligible employees; and
 WHEREAS, the Town of Petersburg is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law; and
 WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Town of Petersburg by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;
 NOW, THEREFORE, it is hereby:
 RESOLVED, that the Town of Petersburg hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further
 RESOLVED, that the appropriate officials of the Town of Petersburg are hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.
 Councilwoman Manchester seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye

Councilwoman Manchester Aye
Councilman David Green Aye

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

- Mileage: As the State allowance has been raised, the Town Board passed a resolution to reflect the rate increase:

Resolution #43
Mileage Resolution

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the Town's mileage rate be increased from \$0.50 to \$0.55. Councilman Green seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok Aye
Councilman Richard Snyder Aye
Councilman William Seel Aye
Councilwoman Manchester Aye
Councilman David Green Aye

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

- 2012 Budget: Supervisor Schaaphok stated that the budget forms would be mailed next week, and asked that everyone keep in mind the 2% tax cap.

PUBLIC ADDRESS

Sharon Hodges: The Library Director reported that 50 kids were involved in the Library's summer reading program.

Resolution #44
Audit of Bills

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the bills as listed on abstract # 7/11 be paid in the following amounts:

General Fund # 184-220	\$12,016.68
Light District # SL1- SL2	\$ 1,456.92
Highway Fund #166-180	\$ 8,084.50
Water District # 38-44	\$ 1,712.52
Library Fund # 48-58	\$ 4,764.25

Councilwoman Manchester seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok Aye

Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Amy Manchester	Aye
Councilman David Green	Aye

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

With no further business, on motion of Councilman Green, seconded by Councilman Seel, the meeting was adjourned at 8:56 PM.

Respectfully Submitted,

Callie Crisp, Town Clerk