

**January 17th, 2011
Regular Meeting
Petersburgh Town Board**

The regular meeting of the Petersburgh Town Board was held on January 17th, 2011 at 7:00PM at the Petersburgh Town Hall, 65 Main Street, Petersburgh, New York.

Present: Supervisor Peter Schaaphok
Councilman William Seel
Councilman Richard Snyder
Highway Superintendent Raymond Harrison
Town Attorney Kevin Engel
Town Clerk Callie Crisp

Absent: Councilwoman Amy Manchester

Guests: Emily Harrison, Sharon Hodges, Susan Nelsen

Press: Alex Brooks, The Eastwick Press

Following the Pledge of Allegiance, Supervisor Schaaphok called the meeting to order at 7:03 PM.

Due to a presentation to be given by Susan Nelsen, the decision was made to audit the bills at the end of the meeting.

**Resolution # 6
Approval of Minutes**

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the minutes from the December 20th, 2010 Regular Meeting, the December 27th, 2010 End Of Year Meeting, and the January 4th, 2011 Organizational Meeting be accepted as presented. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

REPORTS

- Town Clerk: stated that Councilwoman Manchester would be unable to attend tonight's meeting, due to a home heating issue. The Town Clerk spoke about the increasing number of dog licenses this month.
- Highway Superintendent: announced the arrival of the Town's new pickup truck, which was delivered January 14th. Superintendent Harrison said that the crew has been working hard plowing and sanding, and preparing for the numerous storms that have been forecasted.

- Library Director: Sharon Hodges informed the Board that an Assistant Library Director has been hired, Sharon Post-Flemming; and has begun training. Ms. Post-Flemming has worked at the Hoosick Falls Library for several years, and lives in Hoosick.
- Supervisor: Peter Schaaphok inquired about the Water District bills that are due to be sent out in January. Water District Billing Supervisor Fred Humphrey has recently been ill; however, recent correspondence with Mr. Humphrey's family suggested that the bills would be dispersed on time. Supervisor Schaaphok then brought up the Dog Control Law, and the fees set therein. He would like to see the fees being carried out in court, and not lowered or dismissed. Town Attorney Kevin Engel stated that while the Court has digression to set the fine, there might be a possibility that a bottom line could be set in the law, depending on the enabling state legislation. The Supervisor's monthly report was then presented to the Board. It showed receipts \$183,306.33, disbursements \$215, 161.33, leaving a balance on hand as of January 17th, 2011 of \$250,948.95. This report is on file in the Town Clerk's office.

NEW BUSINESS

- Site Plan Review Law Fees: Supervisor Schaaphok consulted Planning Board Chairman David Miller in regard to the Site Plan Review Law (SPR) fees, and was advised to leave the fees as they were set in 2004. Supervisor Schaaphok then stated that the Planning Board would like the Board to consider combining the Subdivision Regulations and the Site Plan Review Law into one law, as it has been done in other Towns. Councilman Seel asked if the Board should reconsider the Full SPR fees, as they were the same as the Short SPR fees. Attorney Kevin Engel suggested that the Town have a consultant review the fees, and the matter was tabled.
- Heating Situation at PVMCC: It was reported that the heating system in PVMCC is still not working correctly. Although numerous attempts have been made in the past to adjust and/or repair the system, none have resulted in a permanent solution. It was decided to consult the engineer and contractors who originally installed the heating system in order to determine what repairs are required for long-term.
- Board Member Vacancy: no results yet.
- TRAC Coalition: Susan Nelsen was present to ask for the Board's support in applying for a State grant for the TRAC Coalition (Together Reducing Alcohol and drugs in a Community). TRAC was formed in 2008 in response to a survey done in Rensselaer County that showed alarming results alcohol and drug use by students in the Berlin Central School District. If obtained, the grant would provide funds for programming in the area, for places such as the school or PVMCC. Ms. Nelsen provided the Board with a Local Government Unit Partnership Agreement, which commits the Town to the following:
 - To fully support the proposal submitted,
 - To provide access to the Youth Commission to participate in the Coalition,
 - To appoint a liaison for communication, and

- To provide opportunities for presentation at Town Council meetings.

Resolution # 7
Support of TRAC Coalition Grant Application

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the Town of Petersburg is in favor of the TRAC Coalition grant application, and authorizes the Supervisor to sign the Local Government Unit Partnership Agreement. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

- New York State Office of the State Comptroller: A regulation on reporting elected and appointed officials is required to be completed for members of the Retirement System.

Resolution # 8
Standard Workday Reporting Resolution

WHEREAS the Office of the State Comptroller regulates the requirements of Part 315.4, reporting Elected and Appointed Officials, the Town of Petersburg hereby resolves the following:

RESOLVED that the number of hours prescribed as a standard workday for each such elective or appointed office or position is 8 hours;

RESOLVED that the Elected and Appointed Officials reported to the New York State & Local Employee's Retirement System are as follows:

ELECTED (E) / APPOINTED(A)	SSN (last 4)	TITLE	NAME	DAYS/MONTH	TERM
E	xxxx	Highway Superintendent	Raymond Harrison #35207216	21	1/1/10 – 12/31/13
E	xxxx	Town Clerk	Callie Crisp #50027937	11	1/1/10 – 12/31/13
A	xxxx	Assessor	Jon Craig Surprise #35283183	3	1/1/07 – 09/30/13
A	xxxx	Deputy Highway Supt.	Steven Harrison #38349478	21	1/1/11 – 12/31/11
A	xxxx	Bookkeeper	Charles Guntner #40128857	5	1/1/11 – 12/31/11

RESOLVED that a Record of Work-Related Activities (Log) for a period of three months has been submitted to the clerk of the legislative body;

RESOLVED that upon approval this resolution will be posted on the Town's public website, <http://www.Petersburgh.org>, for a minimum of 30 days.

A motion to adopt this resolution was made by Councilman Seel. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

- Financing for New Dump Truck: Supervisor Schaaphok introduced an Obligor Resolution provided by Kansas State Bank of Manhattan, based upon the previously presented Installment Purchase Agreement.

Resolution # 9
Obligor Resolution

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the Obligor Resolution be accepted as presented. (This resolution has been inserted as part of these minutes.) Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

Resolution # 10
Audit of Bills

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the bills as listed on abstract #1/11 be paid in the following amounts:

General Fund # 1-18	\$19,931.16
Light District # SL1- SL2	\$ 1,002.46
Highway Fund # 1-24	\$ 40,504.00
Water District # 1-5	\$ 8,716.15
Library Fund # 1-2	\$ 101.79

Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Absent

Supervisor Schaaphok declared the foregoing resolution was duly adopted.

OLD BUSINESS

- Dog Control Law Fees: After consulting Article 7 of the Agriculture and Markets Law, Town Attorney Kevin Engel stated that the Town does have the ability to mandate a minimum amount for penalty fines. Mr. Engel also suggested raising the subsequent fine, as currently it is set at the same amount as a second offense.
- 103 Mill Yard Road: Highway Superintendent Raymond Harrison reported that one side of the building has collapsed. A discussion took place on whether or not the Town should have the building demolished and removed; however, due to traces of asbestos, the estimated demolition costs would be around \$45,000.00. The owner has abandoned the property, and it was decided to contact Rensselaer County to discuss removal options.

With no further business, on motion of Councilman Snyder, seconded by Councilman Seel, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,

Callie Crisp, Town Clerk