

October 17th, 2011
Regular Monthly Meeting
Petersburgh Town Board

The regular meeting of the Petersburgh Town Board was held on October 17th, 2011 at 7:00PM at the Petersburgh Town Hall, 65 Main Street, Petersburgh, New York.

Present: Supervisor Peter Schaaphok
Councilman William Seel
Councilman Richard Snyder
Councilwoman Amy Manchester
Highway Superintendent Raymond Harrison
Planning Board Chairman David Miller
Bookkeeper Charles Guntner
Town Clerk Callie Crisp
Absent: Councilman David Green

Guests: Emily Harrison, Sharon Hodges, Terry Neaton, Ronald Stristman, Duane Goodermote Jr., Vallis Goodermote, Terry Neaton
Press: Alex Brooks, The Eastwick Press

Following the Pledge of Allegiance, Supervisor Schaaphok called the meeting to order at 7:00 PM.

Resolution #47
Approval of Minutes

On motion of Councilwoman Manchester, the following resolution was adopted. Be it resolved that the minutes from the Regular Town Board Meeting on August 15th, 2011 be approved with corrections. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman David Green	Absent

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

REPORTS

- Town Clerk: informed the Board that they had been provided with information from NYMIR regarding the Annual Capitalization Refund and the NYMIR Online University. The Board also received copies of the 2011 Town Clerk monthly reports, from January to September. These will now be provided on a monthly basis, for informational purposes.

- Highway Superintendent: Raymond Harrison reported that the culvert for Stillman Village had arrived, and was due to be installed by crane. The work at Broken Wheel Bridge has been completed, and estimates for paving are expected soon. The crew is working to complete the repairs to other damaged sites before the arrival of winter weather.
- Councilman Snyder: inquired about the status of the broken fire hydrant. No new information has been received to date on this topic.
- Library: Director Sharon Hodges advised the Board that the outside lights on the Library building were not working. An electrician will be called for repair.
- Supervisor: Peter Schaaphok presented the Supervisor's monthly report to the Board. It showed receipts \$88,678.73, disbursements \$138,897.64, leaving a balance on hand as of September 19th, 2011 of \$287,688.23. This report is on file in the Town Clerk's office. Supervisor Schaaphok then reported that according to the latest information regarding the FEMA reimbursement timeline, a bond would be required in order to submit payments for disaster-related expenditures. Approximately \$128,000.00 is included on this month's Highway abstract, however the Highway budget has only around \$111,000.00 remaining. Several large invoices were selected to hold payment until the 30-day due date, to allow time for the bond to be received.

OLD BUSINESS

- PVMCC: To date, no new information has been provided in regard to the liability insurance. Councilman Seel inquired as to why the Town Board no longer receives monthly reports from PVMCC, and a decision was made to look into this matter.
- Alarm Systems: a rough estimate was provided to the Board from Center For Security, for a system test of the four municipal buildings. The Board resolved to approve the quote of \$150.00, so that determinations can be made for what the systems are lacking.

Resolution #48

Approval of Alarm System Estimate

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that Center For Security is hereby authorized to conduct the fire alarm system test of the four municipal buildings. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman David Green	Absent

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

- Broken Wheel Bridge: no new information has been provided, as County Engineer Bonesteel has been tied up with disaster-related work. However, Mr. Bonesteel did recently attend a meeting in regard to such grants.
- 2012 Budget: The Board reviewed the following changes:
 - Salaries: have been removed from .4 Contractual Expenses and added to .1 Salaries.
 - Light District: was changed back to the original numbers of SL1: \$2,000.00, SL2: \$4,000.00
 - Court Revenue: Councilman Seel noticed a significant lack of revenue, which will be researched.
 - Mortgage tax and Sales tax have been corrected
 - Water District: Bookkeeper Charles Guntner has calculated that the total yearly cost for the Water District, and determined that the amount received in revenue is about the same. The revenue estimate includes non-working meter fees, which, once resolved, would result in a revenue decrease. Although the monthly costs of operation are currently affordable, unexpected expenditures, such as the tower malfunctions, could cause potential problems. As for the damaged panel, it is unknown when the replacement can be installed, as the \$1,000.00 deductible is not affordable in the near future. A solution will need to be determined on order to correct the future cash flow. Councilman Seel suggested that as a small income boost, public buildings such as the Town Hall and Library could pay a higher base fee, since these buildings are available to all taxpayers.

Several other budget items were discussed, and the Board resolved to accept the 2012 Preliminary Budget.

Resolution #49

Adoption of 2012 Preliminary Budget

On motion of Councilman Snyder, the following resolution was adopted, Be it resolved that the amended budget be adopted as the 2012 Preliminary Budget. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman David Green	Absent

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

NEW BUSINESS

- 2012 Budget Public Hearing: was scheduled for November 4th, 2011 at 7:00 PM. A Special Meeting will take place following the Public Hearing to discuss bonding information.

- Cemeteries: Supervisor Schaaphok asked the Board for the Historian funds to be moved to the Cemetery budget, to allow for the repair of many unattended locations. Supervisor Schaaphok hopes to form a public committee next year for volunteers to assist with this task. Additionally, a quote was provided by Ed Jones to clean up Leah's Cemetery. The Board approved the quote of \$150.00.
- Town Hall basement: may be another project to consider for next year. Leaks along the foundation allow water to saturate the basement floor, which remains wet almost year-round. Although a sump pump is installed in the concrete floor, the water collects in several portions and the walls remain soaked and molded. The Town Clerk has contacted NYS Archives in regard to obtaining a grant for repairs, as all Town records are stored in the basement.
- Water District Patrons: A suggestion was made to inform the Patrons about the cost standpoints of the Water District budget. A rate increase may be inevitable, and the Patrons should be informed as to why this is necessary.
- Road Abandonment: Planning Board Chairman David Miller and Highway Superintendent Harrison presented a letter to the Town Board, recommending four roads for discontinuance as Town Roads. These four roads have not been maintained by the Highway Department for over ten years, as is required by the NYS Highway Law Section 205. The Board scheduled a Public Hearing in regard to this matter for November 21st, 2011 at 7:00 PM, prior to the regular monthly Town Board meeting.

PUBLIC ADDRESS

- Fire Chief Bill Seel: informed the Board and Planning Board Chairman Miller that the Fire Department does have an emergency plan on file, as it was mandated by the State in the 1990's.
- Broken Wheel Campground: a letter was received from Ruth Seel, owner of Broken Wheel Campground, thanking and commending the Highway Department and Superintendent Harrison for their work on the road and bridge.

Resolution #50
Audit of Bills

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the bills as listed on abstract # 10/11 be paid in the following amounts, *with the exception of Highway vouchers 221, 222, 223, and 232 (to allow time for the bond to be received):

General Fund # 243-265	\$ 16,054.31
Light District # SL1- SL2	\$ 866.95
Highway Fund #214-247	\$128,846.43 (\$71,664.25)
Water District # 49-52	\$ 564.28
Library Fund # 67-74	\$ 3,181.84

Councilwoman Manchester seconded such motion, and roll call showed the following results:

Supervisor Peter Schaaphok	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilwoman Manchester	Aye
Councilman David Green	Absent

Supervisor Schaaphok declared that the foregoing resolution was duly adopted.

With all business concluded, on motion of Councilman Snyder, seconded by Councilman Seel, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,

Callie Crisp, Town Clerk